

Tri City Water and Sanitary Authority

Regular Board Meeting Minutes

July 12, 2023

The Board of Directors of Tri City Water & Sanitary Authority met on Wednesday July 12, 2023.

Call to Order: Meeting was called to order by Jeremy at 6:30pm.

Pledge of Allegiance:

Roll Call:

The following board members were present: Brandon Legg, Bruce Stimpson, Jeremy Medley and Roger Phillips. Chris Dewald was absent.

Employees Present:

The following employees were present: Paul Wilborn, Lisa Rogers, Cody Hammond and Brooke Rainwater

Minutes:

- Bruce made a motion to accept the June 14, 2023, Regular Board Meeting minutes. Roger seconded the motion. All in favor. Motion carried.

Wastewater Treatment Plant:

Cliff Church - Cliff was absent. Paul provided the board with his report. The report will be a permanent part of the minutes on file.

Visitors:

Manager Report:

- **Financial Report** – Paul stated that the financial report is looking good for the month of the fiscal year. Revenues are slightly above projections and expenses are below budgeted amounts.
- **Project Update:**
 - Valley Drive Booster Station – Paul reported that the electrical drawing and specs are nearly complete. We will likely be procuring the generator and ATS within the month.

<https://tricitywater.sharepoint.com/Shared Documents/Minutes/2023-2024 Minutes/Minutes 071223.docx>

We should be getting this project out to bid soon. For this project, we will try to get 3 informal quotes rather than go through the public bid process since the cost should be under \$100K.

- Angus Ln – Paul reported that we are still working on surveying at Angus Ln., but we are still waiting for the Moore’s to deal with their encroachment issue.
- #8 Pump Station - Paul reported that we will be opening bids on July 18th for the design build contract. That contract should be awarded at our August meeting.
- **Shop Building** – Paul stated that we have been looking at plans to meet all the needs and wants of the crew.
- **Resolution 23-05 – Certifying delinquent accounts to County Assessor** – Bruce made a motion to certify delinquent accounts to the County Assessor. Roger seconded the motion. All in favor. Motion carried.

Operations:

- Brian Kelly - Absent
- Cody Hammond – Cody said that things are going well. He said that we have had a couple of water leaks this month.

Board Discussion:

Old Business:

New Business:

Items not on Agenda:

Review Monthly Bills for Payment & Adjourn: Bruce made a motion to review the monthly bills and sign checks. Roger seconded the motion. All in favor. Motion carried.

Adjournment: The meeting was adjourned at 6:45pm

Attested to by: Brooke Rainwater