

Tri City Water and Sanitary Authority

Regular Board Meeting Minutes

November 8th, 2023

The Board of Directors of Tri City Water & Sanitary Authority met on Wednesday November 8th, 2023.

Call to Order: Meeting was called to order by Bruce at 6:30pm.

Pledge of Allegiance:

Roll Call:

The following board members were present: Bruce Stimpson, Roger Phillips, Brandon Legg. and Chris Dewald. Jeremy Medley was absent.

Employees Present:

The following employees were present: Paul Wilborn, Lisa Rogers, and Brooke Rainwater

Minutes:

- Chris made a motion to accept the October 11th, 2023, Regular Board Meeting minutes. Roger seconded the motion. All in favor. Motion carried.

Wastewater Treatment Plant:

Cliff Church - Cliff provided the board with a copy of his report. The report will be a permanent part of the minutes on file.

Appointment of new Board member to replace Bruce Stimpson: Bruce informed the board that he is resigning from the board as he is no longer a property owner in our district. Chris made a motion to appoint Joe Pospisil to fill the vacancy. Brandon seconded the motion. Roger abstained. Motion carried. Chris made a motion to appoint Brandon as Vice Chairman. Roger seconded the motion. All in favor. Motion carried.

Visitors:

Manager Report:

- **Financial Report** – Paul stated that the financials are looking good to date. Revenues are slightly up, and expenses are below projected. We should be getting tax revenue in the next week or two.
- **Project Update:**
 - Valley Drive Booster Station – Paul reported that the genset is ordered. We are awaiting delivery.
 - Angus Ln – Paul reported that we are still waiting for the BLA to be recorded before we can proceed with the land purchase. We have submitted a grant application with the Bureau of Reclamation for approximately \$1.2M. Paul has a meeting scheduled with them on November 21st.
 - Progressive Design Build #8, Amendment #1 increase contract from \$18,000 to \$92,800 and authorizing completion of gravity wall and access roadway. – Paul stated this amendment will authorize Bateson to start with the construction of the gravity wall and access roadway, hopefully before the ground gets too wet. Paul has reviewed the budget with Bateson, and it looks reasonable. The cost of the work is \$74,800. Chris made a motion to approve Amendment #1 for Progressive Design Build #8. Roger seconded the motion. All in favor. Motion carried.
 - Progressive Design Build- Utility Shop Building – Paul reported that we got two proposals for the project. Emery & Sons has a very complete proposal and a good team, but Paul was concerned that they are anticipating a more complex project than we need. Paul met with them on Monday and expressed his concerns. Sean and Paul will be working on a budget and will try to get a cost estimate from them for design before awarding the contract.

Operations:

- Brian Kelly - Absent
- Cody Hammond - Absent

Board Discussion:

Old Business:

New Business:

Items not on Agenda:

Review Monthly Bills for Payment & Adjourn: Chris made a motion to review the monthly bills and sign checks. Roger seconded the motion. All in favor. Motion carried.

Adjournment: The meeting was adjourned at 6:55pm

Attested to by: Brooke Rainwater