

Tri City Water and Sanitary Authority

Regular Board Meeting Minutes

December 13th, 2023

The Board of Directors of Tri City Water & Sanitary Authority met on Wednesday December 13th, 2023.

Call to Order: Meeting was called to order by Bruce at 6:30pm.

Pledge of Allegiance:

Oath of Office – Jeremy Medley swore Joe Pospisil in as a new member of the Board

Roll Call:

The following board members were present: Jeremy Medley, Roger Phillips, Joe Pospisil and Chris Dewald. Brandon Legg was absent.

Employees Present:

The following employees were present: Paul Wilborn and Lisa Rogers

Minutes:

- Chris made a motion to accept the November 8th, 2023, Regular Board Meeting minutes. Roger seconded the motion. All in favor. Motion carried.

Wastewater Treatment Plant:

Cliff Church – Cliff was unable to attend but provided the Board with a copy of his report. The report will be a permanent part of the minutes on file.

Visitors:

Manager Report:

- **Financial Report** – Paul stated that the financials are looking good to date. Revenues are slightly above projections and expenses are below projected. We have received most of our property tax revenue.
- **Project Update:**
 - Angus Ln – Paul reported that we are still waiting for the BLA to be recorded before we can proceed with the land purchase. We have submitted a grant application with the

<https://tricitywater.sharepoint.com/Shared Documents/Minutes/2023-2024 Minutes/Minutes 121323.docx>

Bureau of Reclamation for approximately \$1.2M. The meeting with the Bureau of Reclamation was postponed until a later date because of schedule conflicts.

- Progressive Design Build #8, The previous Amendment #1 didn't include mobilization. Amendment #1, Revision 1 increases the contract to \$127,800 authorizing completion of gravity wall and access roadway as well as all mobilization for the project. Chris made a motion to approve Amendment #1 for Progressive Design Build #8. Roger seconded the motion. All in favor. Motion carried.
- Progressive Design Build- Utility Shop Building – Paul stated that we got a responsive proposal for the Utility Shop Building from Emery & Sons but wanted to be clear to them about the budget that we are expecting. Our Engineer put a cost estimate together for \$598,600, including Engineering and surveying costs. Chris made a motion to approve up to \$750,000 for the Utility Shop Building project. Joe seconded the motion. The motion passed with all in favor.
- Paul reported that we are likely to get funding from the Bipartisan Infrastructure Law to address cyanotoxins. If we are successful, an Authorized Signer will need to be designated. Roger made a motion to delegate signing authority to the General Manager, Paul Wilborn, for all necessary documents related to this funding opportunity. Chris seconded the motion. The motion passed with all in favor.

Operations:

- Brian Kelly - Absent
- Cody Hammond - Absent

Board Discussion: Chris made a motion to remove Bruce Stimpson from all Umpqua Bank accounts and add Joe Pospisil to Umpqua Bank accounts 970037396 and 970063499. Roger seconded the motion. The motion passed unanimously.

Old Business:

New Business:

Items not on Agenda:

Review Monthly Bills for Payment & Adjourn: Chris made a motion to review the monthly bills and sign checks. Joe seconded the motion. All in favor. Motion carried.

Adjournment: The meeting was adjourned at 6:47pm

Attested to by: Lisa Rogers