

# **Tri City Water and Sanitary Authority**

## **Regular Board Meeting Minutes**

**August 14, 2024**

The Board of Directors of Tri City Water & Sanitary Authority met on Wednesday July 10, 2024.

**Call to Order:** Meeting was called to order by Roger at 6:30pm.

### **Pledge of Allegiance:**

### **Roll Call:**

The following board members were present: Roger Phillips, Joe Pospisil and Chris Dewald. Brandon Legg and Jeremy Medley were absent.

### **Employees Present:**

The following employees were present: Paul Wilborn, Lisa Rogers, Shane Williams, Gage Maddux, Cody Hammond and Brooke Rainwater.

### **Minutes:**

- Chris made a motion to accept the July 10, 2024, Regular Board meeting minutes. Joe seconded the motion. All in favor. Motion carried.

### **Wastewater Treatment Plant:**

Cliff Church – Cliff was absent but provided the Board with a copy of his report. The report will be a permanent part of the minutes on file.

### **Visitors:**

### **Manager Report:**

- **Financial Report** – Paul reported that our financial report looks good at the beginning of the fiscal year. Sewer revenues are spot on and water revenues are high due to it being summer. Expenses are down for the month.
- **Utility Shop Building Progressive Design Build** – Paul stated that Emery & Sons is expecting to have mid-level drawings and specifications completed by 8/26 and will be getting prices ready

throughout the next month. They plan to have a guaranteed maximum price by the first week of October. Once we have that, we can decide whether to continue with this project.

- **Angus Ln. water storage reservoir** – Paul reported that we are still corresponding with the Bureau of Reclamation regarding the Cultural and Environmental Review. We were hoping to start construction in spring of 2025, but according to the Bureau of Reclamation, that timeline will need reevaluated. We will likely have contract out to a Cultural Resource Management firm due to heavy workload at the Bureau of Reclamation. The Moore's and Atkinson's have completed the lot line adjustment, so we are able to proceed with the property acquisition.
- **Audit update/Contract** – Paul stated that the audit contract was presented with a not to exceed price of \$24,000; \$700 more than last year. We need a motion to approve this contract. They have been in the office since Monday and have completed all the in-office work. They are hoping to have the Audit draft ready by October. Joe made a motion to accept the audit contract

**Operations:**

- Brian Kelly – Brian was absent.
- Cody Hammond – Cody reported that everything is going great. It has been business as usual, working on water leaks and routine maintenance.

**Board Discussion:**

**Old Business:**

- **Website** – Paul reported that the website is up and running. We have not yet received training to add information to it. They are working on a training video showing how to make the necessary additions and changes.

**New Business:**

**Items not on Agenda:**

**Review Monthly Bills for Payment & Adjourn:** Chris made a motion to review the monthly bills and sign checks. Joe seconded the motion. All in favor. Motion carried.

**Adjournment:** The meeting was adjourned at 6:40pm

**Attested to by:** Brooke Rainwater