

Tri City Water and Sanitary Authority

Regular Board Meeting Minutes

October 9, 2024

The Board of Directors of Tri City Water & Sanitary Authority met on Wednesday October 9, 2024.

Call to Order: Meeting was called to order by Jeremy at 6:30pm.

Pledge of Allegiance:

Roll Call:

The following board members were present: Roger Phillips, Joe Pospisil and Chris Dewald, Brandon Legg and Jeremy Medley.

Employees Present:

The following employees were present: Paul Wilborn, Lisa Rogers, Cody Hammond, Shane Williams and Brooke Rainwater.

Minutes:

- Chris made a motion to accept the September 11, 2024, Regular Board meeting minutes. Joe seconded the motion. All in favor. Motion carried.

Wastewater Treatment Plant:

Cliff Church – Cliff was absent, but he provided the Board with a copy of his report. The report will be a permanent part of the minutes on file.

Visitors:

Manager Report:

- **Financial Report** – Paul reported that we are a quarter of the way through the fiscal year and our financials are looking good. Water revenues are about 25% of the adopted budget and sewer revenues are right at 25% of budget. Expenses are at 25% for water and 11% for sewer.
- **Utility Shop Building Progressive Design Build** – Paul stated Emery & Sons has sent out solicitations for bids for the metal building so they can complete their Guaranteed Maximum

<https://tricitywater.sharepoint.com/Shared Documents/Minutes/2024-2025 Minutes/Minutes 100924.docx>

Price as agreed to in our Contract with them. If their budget is acceptable, it would be good to extend their contract to include construction and get the building ordered before the price escalates any more. If their budget is too high, we will have to decide what alternate route we want to take.

- **Angus Ln. water storage reservoir –Environmental & Cultural Statement of Work** – Paul stated that we have two proposals for the Environmental and Cultural work to be done as required by the Bureau of Reclamation. I would recommend awarding the contract to Dudek in the amount not to exceed \$19,318 as their proposal addresses the timeline and attempts to mitigate future monitoring during construction. Roger made a motion to award the contract to Dudek for the amount not to exceed \$19,318. Joe seconded the motion. All in favor. Motion carried.
- **Rules & Regulations** – Paul advised the board that he has reviewed and revised these Rules and Regulation extensively over the past couple of weeks. He would like more time to revise before we entertain adopting them.
- **Galesville water 10-year contract renewal** – Paul advised that we received a Contract renewal for 95 acre/ft (31M gallons) of Galesville water storage. The contract will begin on January 1, 2025, and end on December 31, 2034. The cost is the same as the existing contract at \$7024/year. Joe made a motion to accept the contract for Galesville water storage. Roger seconded the motion. All in favor. Motion carried.
- **DEQ Point Source Project Loan Application** – Paul stated that he would like to apply for a \$2M loan from DEQ for I/I improvements. If awarded, it could include up to \$1M as a forgivable portion. If we don't get selected for the forgivable portion, we don't have to take it. The application is due in December. Joe made a motion for Paul to apply for the DEQ loan. Brandon seconded the motion. All in favor. Motion carried.

Operations:

- Brian Kelly – Brian was absent.
- Cody Hammond – Cody reported that they have been chasing several leaks throughout the district and that it has been business as usual.

Board Discussion:

Old Business:

- **Website** – Paul reported that we are needing additional training to continue to modify our website.

New Business:

Items not on Agenda: Chris advised Cody that there may be a main water line leak on Crest Dr. He also asked about how deep the water main is at 268 Crest Dr. as he is going to do some yard maintenance in that area.

Review Monthly Bills for Payment & Adjourn: Joe made a motion to review the monthly bills and sign checks. Chris seconded the motion. All in favor. Motion carried.

Adjournment: The meeting was adjourned at 6:44pm

Attested to by: Brooke Rainwater