

Tri City Water and Sanitary Authority

Regular Board Meeting Minutes

December 11, 2024

The Board of Directors of Tri City Water & Sanitary Authority met on Wednesday December 11, 2024.

Call to Order: Meeting was called to order by Jeremy at 6:30pm.

Pledge of Allegiance:

Roll Call:

The following board members were present: Roger Phillips, Joe Pospisil, Chris Dewald and Jeremy Medley. Brandon Legg was absent.

Employees Present:

The following employees were present: Paul Wilborn, Shane Williams, Gage Maddux, Lisa Rogers. and Brooke Rainwater.

Minutes:

- Chris made a motion to accept the Regular Board meeting minutes from November 13th, 2024. Joe seconded the motion. All in favor. Motion carried.

Wastewater Treatment Plant:

Cliff Church – Cliff was absent. Paul provided the board with a copy of Cliff's report. The report will be a permanent part of the minutes on file.

Visitors:

Manager Report:

- **Financial Report** – Paul reported that the financial report is looking good for the year to date. He shared that some money would start to go out for the Angus Water Tank, the Water Master Plan, and Water Conservation Plan (we will be using the grant money first).
- **Utility Shop Building Progressive Design Build** – Paul stated that we are progressing toward 100% design and ironing out some small details. We are looking to start construction in April.

<https://tricitywater.sharepoint.com/Shared Documents/Minutes/2024-2025 Minutes/Minutes 121124.docx>

- **Angus Ln. water storage reservoir –Environmental & Cultural Statement of Work** – Paul stated that The Bureau of Reclamation is working on their review of Dudek’s Statement of Work. We are hoping to start the environmental and cultural work at the beginning of January.
- **Ms. Miles sewer claim update** – Paul reported that Ms. Miles called thinking that we weren’t responding to Kinnan’s insurance company’s request for information. Paul called our agent and had a long discussion regarding the claim. Our agent will reach out to Kinnan’s insurance company and see if they can get the claim settled.
- **SDIS insurance renewal** – Paul reported that our insurance renewal is up 16.8% to \$53,535. We will be getting an invoice next month.

Operations:

- Brian Kelly – Brian was absent.
- Cody Hammond – Cody was absent. Shane stated that things are going well. Working on water leaks and routine maintenance.

Board Discussion:

- **Valley Booster Station** – Chris asked for an update on this project. Paul stated that the transfer switch that we need is not available to purchase yet and that we plan to break this project down to a couple of phases since we have the generator on hand.

Old Business:

New Business:

Items not on Agenda:

Review Monthly Bills for Payment & Adjourn: Chris made a motion to review the monthly bills and sign checks. Joe seconded the motion. All in favor. Motion carried.

Adjournment: The meeting was adjourned at 6:38pm

Attested to by: Brooke Rainwater