

Tri City Water and Sanitary Authority

Regular Board Meeting Minutes

February 12, 2025

The Board of Directors of Tri City Water & Sanitary Authority met on Wednesday February 12, 2025.

Call to Order: Meeting was called to order by Jeremy at 6:30pm.

Pledge of Allegiance:

Roll Call:

The following board members were present: Jeremy Medley, Roger Phillips, Joe Pospisil and Chris Dewald and Brandon Legg.

Employees Present:

The following employees were present: Paul Wilborn, Lisa Rogers and Brooke Rainwater.

Public Hearing Discussing Water and Sewer Rate Increases proposed in Resolution 25-01 and Resolution 25-02: No one from the public was present.

Chris made a motion to adopt Resolution 25-01, a Resolution to increase water rates by 3%. Joe seconded the motion. All in favor. Motion carried.

Chris made a motion to adopt Resolution 25-02, a Resolution to increase sewer rates by 2%. Joe seconded the motion. All in favor. Motion carried.

Minutes:

- Chris made a motion to accept January 8th, 2025, Regular Board Meeting minutes. Jeremy seconded the motion. All in favor. Motion carried.

Wastewater Treatment Plant:

Cliff Church – Cliff was absent. Paul provided the Board with a copy of his report. The report will be a permanent part of the minutes on file.

Visitors:

Manager Report:

- **Financial Report** – Paul stated that the financial report is looking good to date. Revenues are slightly above projections and expenses are in line. We will be slightly over budget for general liability insurance, but overall, appropriations are good.
- **No. 8 Pump Station** – Paul provided the board with Contract Amendment No. 3 – This amendment allows Bateson to enter into contract with US West as an electrical contractor and funds the 2-post shelter for mounting the electrical equipment. Chris made a motion to accept the Contract Amendment No. 3. Jeremy seconded the motion. All in favor. Motion carried.
- **Utility Shop Building Progressive Design Build** – Paul stated that E&S is working on getting specs and pricing on concrete, electrical, asphalt, plumbing etc. This project should break ground in April.
- **Angus Ln. water storage reservoir project** -Paul reported that the Cultural and Environmental draft survey report should be available by Friday. The archaeologists found one historic irrigation ditch that will be included in the survey report. No archaeological resources were identified.

Operations:

- Brian Kelly – Brian was absent.
- Cody Hammond – Cody was absent.

Board Discussion:

- **Roger Phillips – SDAO Annual Conference report** – Roger gave an overview of his time at the SADO Annual Conference. He discussed topics such as Cyber Security, Board Member Responsibility, the SDAO's concerning Federal Government Funding and Strategic Planning.

Old Business:**New Business:**

- **Cost of Living Adjustment for the 25-26 FY** – The board discussed the option of Cost-of-Living Adjustments. Jeremy made a motion to increase the employees' wages by 5%. as of July 1, 2025. Chris seconded Jeremy's motion. All in favor. Motion carried.

Items not on Agenda:

Review Monthly Bills for Payment & Adjourn: Joe made a motion to review the monthly bills and sign checks. Chris seconded the motion. All in favor. Motion carried.

Adjournment: The meeting was adjourned at 6:48 PM.

Attested to by: Brooke Rainwater