

Tri City Water and Sanitary Authority

Regular Board Meeting Minutes

March 12, 2025

The Board of Directors of Tri City Water & Sanitary Authority met on Wednesday March 12, 2025.

Call to Order: Meeting was called to order by Roger at 6:30pm.

Pledge of Allegiance:

Roll Call:

The following board members were present: Jeremy Medley, Roger Phillips, Joe Pospisil and Chris Dewald. Brandon Legg was absent.

Employees Present:

The following employees were present: Paul Wilborn, Lisa Rogers, Shane Williams, Cody Hammond and Brooke Rainwater.

Minutes:

- Joe made a motion to accept February 12, 2025, Regular Board Meeting minutes. Jeremy seconded the motion. All in favor. Motion carried.

Wastewater Treatment Plant:

Cliff Church – Cliff provided the Board with a copy of his report. The report will be a permanent part of the minutes on file.

Visitors:

Manager Report:

- **Financial Report** – Paul stated that the financial report is looking good to date. Revenues are up and expenses are down. With the upcoming projects starting we will start seeing the Capital Outlay funds being spent.
- **No. 8 Pump Station** – Paul reported that the total cost of our current contract with the latest amendments is \$298,045.43. This includes most of the material, bonding, electrical

<https://tricitywater.sharepoint.com/Shared Documents/Minutes/2024-2025 Minutes/Minutes 031225.docx>

subcontractor, mobilization as well as the retaining wall and gravel roadway to the location. Bateson is hoping to start the construction in the first part of next month. We are working toward a final Guaranteed Maximum Price (GMP) but haven't gotten all of the details worked out. The total additional work is looking to be around \$106,000. That price will include everything else required to finish the job. He asked the board if they would be willing to authorize him to sign a final amendment authorizing a GMP up to \$405,000 (an addition of approximately \$107,000) in case they are able to start work before our next meeting. Joe made a motion to allow Paul to sign Contract Amendment No. 4 for a final GMP up to \$405,000. Chris seconded the motion. All in favor. Motion carried.

- **Utility Shop Building Progressive Design Build** – Paul stated that the pre-engineered metal building is in the final stages of design. They are working on reaction loads to design the footings. Once that is done, they will order the building, acquire building permits and start construction. Our guys have been working on getting the existing shops cleared out and ready for demolition.
- **Angus Ln. water storage reservoir project** -Paul reported that we are waiting for the Bureau of Reclamation's regional archaeologist to review the Cultural Survey Report. In the meantime, we are working on getting the land partition completed. This requires surveying of property boundaries and easements as well as a list of other conditions that the County requires.
- **Clean Water State Revolving Funds Loan application status** – Paul stated that we received notice that our CWSFR design and construction loan application has been scored and accepted. Our project is eligible for principal forgiveness. It is his understanding that we will see how much principal forgiveness we will receive by May 2025, when they publish the Intended Use Plan. This loan may require us to update our Wastewater System Master Plan since the existing document is nearly 20 years old. There isn't anything we can do until the Intended Use Plan is published. After that, the process for this project will take from 12-36 months before we start construction.
- **Manhole lining quotes** – Paul attempted to get three quotes (but only received two) for lining 9 manholes that we identified as needing repair and repairing the wet well at the No. 1 pump station. The quote from Underground Tech was \$33,879.80, the quote from West Coast CIPP Supply was \$28,605. The board reviewed the two quotes and Joe made a motion to accept the quote from West Coast CIPP Supply. Jeremy seconded the motion. All in favor. Motion carried.
- **USDA Security review** – Paul reported that Tanya Winslow from USDA was at the office today to check our compliance with their requirements. This is related to the USDA loan that we received for rebuilding the No. 3 and No. 1 pump stations.

- **Valley Drive pump station** – Paul stated that we have finally received the submittals for the ATS that will accompany the generator at the Valley Drive booster station. Working with Cummins has not been easy. They haven't met their promised timelines and their attention to detail for this ATS submittal has been subpar. The current lead time is 12-13 weeks. The ATS cost is \$3,308. Paul is hoping that the rest of the job will go well.

Operations:

- Brian Kelly – Brian was absent.
- Cody Hammond – Cody stated that the crew has been working on replacing water services and a few sewer issues. They have also been working on clearing out the old shop to be ready for demolition.

Board Discussion:

Old Business:

New Business:

Items not on Agenda:

Review Monthly Bills for Payment & Adjourn: Chris made a motion to review the monthly bills and sign checks. Joe seconded the motion. All in favor. Motion carried.

Adjournment: The meeting was adjourned at 6:50 PM.

Attested to by: Brooke Rainwater