

Tri City Water and Sanitary Authority

Regular Board Meeting Minutes

April 9, 2025

The Board of Directors of Tri City Water & Sanitary Authority met on Wednesday April 9, 2025.

Call to Order: Meeting was called to order by Brandon at 6:30pm.

Pledge of Allegiance:

Roll Call:

The following board members were present: Brandon Legg, Jeremy Medley, Roger Phillips, Joe Pospisil and Chris Dewald.

Employees Present:

The following employees were present: Paul Wilborn, Lisa Rogers, Shane Williams, Brian Kelly, Gage Maddux and Cody Hammond.

Minutes:

- Chris made a motion to accept March 12, 2025, Regular Board Meeting minutes. Jeremy seconded the motion. All in favor. Motion carried.

Wastewater Treatment Plant:

Cliff Church – Cliff was absent but provided the Board with a copy of his report. The report will be a permanent part of the minutes on file.

Visitors:

Manager Report:

- **Financial Report** – Paul stated that the financial report is looking good to date. Revenues are up and expenses are down. With the upcoming projects starting we will start seeing the Capital Outlay funds being spent.

- **No. 8 Pump Station** – Paul reported that the valve vault and electrical shelter has been installed. Bateson is scheduled to return in two weeks to continue the project. US West is planning to start the electrical portion next week.
- **Utility Shop Building Progressive Design Build** – We are currently waiting for reaction loads to complete design. The building has been ordered. Demolition is scheduled to begin in June.
- **Angus Ln. water storage reservoir project** - We are working on partition requirements and easements as well as furthering our design while we wait for the BOR to approve the environmental and cultural review.
- **Health Insurance** – We received the renewal rates for our health insurance from Special Districts. The health insurance rates have increased 6%. Paul stated that we currently contribute up to \$2350 toward employee's health insurance premiums but the new rate for insuring a family will be \$2,404.23. Jeremy made a motion to increase the contribution to \$2,450. Joe seconded the motion. The motion passed unanimously.
- **Liability Insurance** – Paul received a Liability Insurance forecast for next year's Liability Insurance premiums. Special Districts is expecting an 11% to 18% increase. He will budget accordingly.
- **Valley Drive pump station** – The concrete slab is formed up for the generator. It should be poured next week. Once it is poured, we can set the generator and get it out of the way of the new building construction. The ATS should be arriving in a month or two.
- **Budget Committee Nominations** – The Board collectively nominated Anita Russell, April Rachor-Broyles, Mike Axtell, Mike Johnson and Bobby Cavaner. Paul will reach out to them and see if they are available.
- **Budget Calander** – Paul asked the Board if there was a date that would work best for the Budget Committee meeting. None were suggested. Paul will schedule one in May and let everyone know.

Operations:

- **Brian Kelly** – Brian shared that things are generally going well. He will be putting the ozone online in the next week or two. He stated that after the recent flooding, one of the raw water pumps have been giving an alarm. He will continue analyzing that issue this week.
- **Cody Hammond** – Cody stated that the crew has been working on replacing water services and a few sewer issues. We had a sewer system overflow during the flood because the sewer treatment plant couldn't handle the flows that we were sending. Steve Ledbetter requested that we shut down a pump to decrease the flows to avoid damaging the sewer treatment plant.

Board Discussion:

Old Business:

New Business:

Items not on Agenda:

Review Monthly Bills for Payment & Adjourn: Joe made a motion to review the monthly bills and sign checks. Chris seconded the motion. All in favor. Motion carried.

Adjournment: The meeting was adjourned at 6:48 PM.

Attested to by: Paul Wilborn