

Tri City Water and Sanitary Authority

Regular Board Meeting Minutes

May 14, 2025

The Board of Directors of Tri City Water & Sanitary Authority met on Wednesday May 14, 2025.

Call to Order: Meeting was called to order by Brandon at 6:30pm.

Pledge of Allegiance:

Roll Call:

The following board members were present: Brandon Legg, Jeremy Medley, Roger Phillips, Joe Pospisil and Chris Dewald.

Employees Present:

The following employees were present: Paul Wilborn and Brooke Rainwater

Minutes:

- Jeremy made a motion to accept April 9, 2025, Regular Board Meeting minutes. Joe seconded the motion. All in favor. Motion carried.
- Jeremy made a motion to accept the May 7, 2025, Budget Committee Meeting Minutes. Joe seconded the motion. All in favor. Motion carried.

Wastewater Treatment Plant:

Cliff Church – Cliff was absent but provided the Board with a copy of his report. The report will be a permanent part of the minutes on file.

Visitors:

Manager Report:

- **Financial Report** – Paul stated that we are 83% of the way through the fiscal year. We have received 105% of projected tax revenue. Paul doesn't expect to get much more this year. Our sewer service, water sales revenue and all other revenues are in line. We should finish the year

with revenues slightly over budgeted amounts. Water expenses are about 70% of the budget and sewer expenses are about 50% of the budget.

- **No. 8 Pump Station** – Paul reported that the electricians should be at No. 8 to install the electrical equipment this week. Bateson should continue construction next week.
- **Utility Shop Building Progressive Design Build** – Paul stated that we are looking at starting construction toward the end of June.
- **Angus Ln. water storage reservoir project** – Paul reported that we are still waiting for the Bureau of Reclamation to approve the environmental and cultural work. We have been working on design in the meantime.
- **Valley Drive pump station** – Paul reported that the concrete slab is poured, and the generator is set. Cummins estimates that the transfer switch will be delivered on June 3rd. Paul has asked for a quote from Day or Night Electric to finish the electrical work.
- **Water Meter Replacement** – Paul stated that we have many meters in our system that are old and could use replacement. As meters age, they tend to slow down. Paul would like to order 100 meters and start replacing the oldest ones, hoping to improve reading accuracy. The cost to procure 100 meters would be around \$18,500. It may be slightly different depending on tariffs. Jeremy made a motion that we replace 100 residential meters and 1 commercial meter a year. Joe seconded the motion. All in favor. Motion carried.

Operations:

- Brian Kelly – Brian was absent.
- Cody Hammond – Cody was absent.

Board Discussion:

Old Business:

New Business:

Items not on Agenda:

Review Monthly Bills for Payment & Adjourn: Joe made a motion to review the monthly bills and sign checks. Jeremy seconded the motion. All in favor. Motion carried.

Adjournment: The meeting was adjourned at 6:48 PM.

Attested to by: Brooke Rainwater