

# **Tri City Water and Sanitary Authority**

## **Regular Board Meeting Minutes**

**July 9, 2025**

The Board of Directors of Tri City Water & Sanitary Authority met on Wednesday July 9, 2025.

**Call to Order:** Meeting was called to order by Brandon at 6:30pm.

### **Pledge of Allegiance:**

### **Roll Call:**

The following board members were present: Brandon Legg, Jeremy Medley, Roger Phillips, Chris Dewald and Joe Pospisil.

### **Employees Present:**

The following employees were present: Paul Wilborn, Cody Hammond and Brooke Rainwater.

### **Minutes:**

- Jeremy made a motion to accept June 11, 2025, Regular Board Meeting minutes. Joe seconded the motion. All in favor. Motion carried.

### **Wastewater Treatment Plant:**

Cliff Church – Cliff provided the Board with a copy of his report. The report will be a permanent part of the minutes on file.

### **Visitors:**

### **Manager Report:**

- **Financial Report** – Paul stated that we ended the fiscal year with our expenses well within appropriations. Our revenues were slightly higher than projected.
- **No. 8 Pump Station** – Paul reported that Pacific Power was able to get the electrical service moved on 7/3. Bateson has been able to resume construction on the pump station. Paul expects that it should be operational by our next meeting.
- **Utility Shop Building Progressive Design Build** – Paul stated that E&S started on 6/23 and has made good progress. They should have the footings dug and the concrete slab location filled and

compacted today. Tomorrow Paul is expecting the concrete crew to begin setting up the form boards. They should be pouring concrete next week. The building is scheduled to ship on 7/21 and should arrive shortly afterwards.

- **Angus Ln. water storage reservoir project – Resolution 25-06 Authorizing Property Acquisition** – Joe made a motion to adopt Resolution 25-06 Authorizing Property Acquisition. Jeremy seconded the motion. All in favor. Motion carried.
- **Valley Drive pump station** – Paul reported that we received the transfer switch and are currently waiting for a cost estimate for installation.
- **Delinquent Sewer Accounts - Resolution 25-05 Authorizing Certification of Delinquent Sewer Accounts.** – Jeremy made a motion to adopt Resolution 25-05 Authorizing Certification of Delinquent Sewer Accounts. Joe seconded the motion. All in favor. Motion carried.
- **I/I Improvement Project update - Resolution 25-04 Resolution to Undertake Project.** Joe made a motion to adopt Resolution 25-04 a Resolution to Undertake Project. Chris seconded the motion. All in favor. Motion carried.
- **Audit Contract** – Paul reported that the cost of the annual audit increased from \$24,000 to \$24,900. Jeremy made a motion to approve the audit contract with Neuner Davidson not to exceed \$24,900. Joe seconded the motion. All in favor. Motion carried.

**Operations:**

- Brian Kelly – Brian was absent.
- Cody Hammond – Cody stated that it has been business as usual, they have working on a few water leaks and routine maintenance.

**Board Discussion:**

**Old Business:**

**New Business:**

**Items not on Agenda:**

**Review Monthly Bills for Payment & Adjourn:** Joe made a motion to review the monthly bills Chris seconded the motion. All in favor. Motion carried.

**Adjournment:** The meeting was adjourned at 6:52 PM.

**Attested to by:** Brooke Rainwater