

Tri City Water and Sanitary Authority

Regular Board Meeting Minutes

September 17, 2025

The Board of Directors of Tri City Water & Sanitary Authority met on Wednesday September 17, 2025.

Call to Order: Meeting was called to order by Brandon at 6:30pm.

Pledge of Allegiance:

Roll Call:

The following board members were present: Brandon Legg, Jeremy Medley, Roger Phillips and Joe Pospisil. Chris Dewald was absent.

Employees Present:

The following employees were present: Paul Wilborn, Cody Hammond and Lisa Rogers.

Minutes:

- Joe made a motion to accept August 13, 2025, Regular Board Meeting minutes. Jeremy seconded the motion. All in favor. Motion carried.

Wastewater Treatment Plant:

Cliff Church – Cliff was absent but provided the Board with a copy of his report. The report will be a permanent part of the minutes on file.

Visitors:

Manager Report:

- **Financial Report** – Paul reported that water and sewer service income was in line with the budgeted amounts. Expenses are in line with expectations.
- **No. 8 Pump Station** – Start-up is scheduled for Thursday, September 18th. The panel shop will be here to replace components in the control panel, and we plan to start up the new pump station afterwards.
- **Utility Shop Building Progressive Design Build** – Some of the windows shipped were the wrong size but the new ones are expected by the end of the week. The electricians have been working on

the wiring and should be substantially done by the end of the week. Emery and Sons will continue the storm drains and asphalt prep once Ordell is completed with the building construction.

- **Angus Ln. water storage reservoir project** – We have received conditional approval from the Oregon Health Authority and have submitted a minor change to the Bureau of Reclamation to include power to the site. They are in the process of reviewing. Camtronics is working on the electrical drawings and specifications for the bid package.
- **Valley Drive pump station** – The electricians have been working on the shop building and have not yet started on the pump station.
- **DEQ I/I project** – Paul reported that they have been approved for a \$110,000 loan through DEQ with a \$55,000 forgivable portion. This will be for the planning portion of the I/I project that we are hoping to complete in the No. 2 Basin.

Operations:

- Brian Kelly – No report
- Cody Hammond – Cody reported that things are going well. Last week they completed the pavement patches where we have had to repair underground services throughout the year.

Board Discussion:

Old Business:

New Business:

Items not on Agenda:

Review Monthly Bills for Payment & Adjourn: Joe made a motion to review the monthly bills and adjourn. Jeremy seconded the motion. All in favor. Motion carried.

Adjournment: The meeting was adjourned at 6:48 PM.

Attested to by: Paul Wilborn