

## **Tri City Water and Sanitary Authority**

### **Regular Board Meeting Minutes**

**October 15, 2025**

The Board of Directors of Tri City Water & Sanitary Authority met on Wednesday October 15, 2025.

**Call to Order:** Meeting was called to order by Brandon at 6:30pm.

**Pledge of Allegiance:**

**Roll Call:**

The following board members were present: Brandon Legg, Jeremy Medley, Roger Phillips, Chris Dewald and Joe Pospisil.

**Employees Present:**

The following employees were present: Paul Wilborn

**Minutes:**

- Jeremy made a motion to accept September 17, 2025, Regular Board Meeting minutes. Joe seconded the motion. All in favor. Motion carried.

**Wastewater Treatment Plant:**

Cliff Church – Cliff provided the Board with a copy of his report. The report will be a permanent part of the minutes on file.

**Visitors:**

**Manager Report:**

- **Financial Report** – Paul reported that water and sewer service income was in line with the budgeted amounts. Expenses are in line with expectations.
- **No. 8 Pump Station** – Start-up was completed on September 18<sup>th</sup>. The pump station has been running with no issues. We will be finalizing the project in the coming weeks.
- **Utility Shop Building Progressive Design Build** –The correct windows should be shipped on 10/17. Once they are received, Ordell will be installing the window and soffits once the material arrives. The overhead doors will be installed next week. The electricians will be here to run and

connect the low voltage wiring. Emery and Sons is planning on digging for the storm drains and waterlines next week as well. Once the plumbing is inspected, E&S will backfill and form and pour the sidewalks. They are planning to place asphalt during the first week of November.

- **Angus Ln. water storage reservoir project** – We are planning on advertising for bids for the Angus Lane water reservoir on October 23<sup>rd</sup> and hope to have a contract signed by the end of the year.
- **Valley Drive pump station** – The electricians have wired the generator and ATS. Cummins will be here on November 5<sup>th</sup> to perform a start-up.
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**Operations:**

- Brian Kelly - No report
- Cody Hammond – No report

**Board Discussion:**

**Old Business:**

**New Business:**

**Items not on Agenda:**

**Review Monthly Bills for Payment & Adjourn:** Joe made a motion to review the monthly bills and adjourn. Jeremy seconded the motion. All in favor. Motion carried.

**Adjournment:** The meeting was adjourned at 6:40 PM.

**Attested to by:** Paul Wilborn