

Tri City Water and Sanitary Authority

Regular Board Meeting Minutes

January 14, 2026

The Board of Directors of Tri City Water & Sanitary Authority met on Wednesday January 14, 2026.

Call to Order: Meeting was called to order by Roger at 6:30pm.

Pledge of Allegiance:

Election of Officers:

Chairperson of the Board- Chris made a motion to elect Brandon as Chairperson of the Board. Jeremy seconded the motion. Jeremy, Roger, Joe and Chris were in favor, Brandon abstained. Motion carried.

Vice-Chairperson of the Board- Chris made a motion to elect Roger as Vice Chairperson of the Board. Jeremy seconded the motion. All in favor. Motion carried.

Secretary of the Board- Chris made a motion to elect Paul as Secretary of the Board. Jeremy seconded the motion. All in favor. Motion carried.

Budget Officer- Chris made a motion to elect Paul as Budget Officer of the Board. Jeremy seconded the motion. All in favor. Motion carried.

Attorney- Jeremy made a motion to retain Eileen Eakins as Attorney of the Board. Joe seconded the motion. All in favor. Motion carried.

Roll Call:

The following board members were present: Brandon Legg, Jeremy Medley, Roger Phillips, Chris Dewald and Joe Pospisil.

Employees Present:

The following employees were present: Paul Wilborn and Cody Hammond

Minutes:

- Chris made a motion to accept December 10, 2025, Regular Board Meeting minutes. Jeremy seconded the motion. All in favor. Motion carried.

Wastewater Treatment Plant: Cliff Church presented the Wastewater Treatment Plant report to the Board. The report will be a permanent part of the minutes on file.

Visitors:

Manager Report:

- **Financial Report** – Paul reported that the financial report is looking good for the year to date. Most of the property taxes have been received. Our water revenues have declined during the past couple of months as expected. Sewer revenues have been stable. Expenses are in line with projections.
- **Utility Shop Building Progressive Design Build** – Ordell has a couple of minor repairs to be done in the next few weeks, and Knife River will be repairing pavement before the end of March. It is substantially complete and we have been slowly moving in.
- **Angus Ln. water storage reservoir project** – TSC is working on submittals. They prepared a tentative schedule showing mobilization near the middle of March and complete by the end of 2026.
- **Valley Drive pump station** – The generator is up and running. This project is complete.
- **Liability Insurance Coverage Review**- Increasing the deductible decreased our premiums from \$58,238 to \$51,564. No other changes were made.

Operations:

- Brian Kelly - No report
- Cody reported that things were going well. Gage and Shane have been working on things in the shop. In addition, they have been working on minor water leaks, locates and exercising valves. There have been no significant issues.

Board Discussion:

- **Rate Review** – After reviewing the financial statements, Paul suggested a slight increase in water rates to keep up with inflation and cost of living. He stated that the sewer charges seemed sufficient and didn't recommend an increase at this time. Jeremy made a motion to increase the water rates by 3% and leave the sewer rates unchanged. Chris seconded the motion. The motion passed unanimously.
- **Board Rules and Policy Review** – After reviewing the Board rules and Policies, Joe made a motion to eliminate the statement under the **Organization** section that states "*With the*

exception of the Board Secretary, it is not desirable that any person shall fill the same office for consecutive years.” He stated that while it is good to have new members on the Board, there is value in having members that are experienced as well. Jeremy seconded the motion. The motion carried.

Old Business:

New Business:

Items not on Agenda:

Review Monthly Bills for Payment & Adjourn: Joe made a motion to review the monthly bills and adjourn. Chris seconded the motion. All in favor. Motion carried.

Adjournment: The meeting was adjourned at 6:52 PM.

Attested to by: Paul Wilborn