

## Tri City Water and Sanitary Authority

### Regular Board Meeting Minutes

November 19, 2025

The Board of Directors of Tri City Water & Sanitary Authority met on Wednesday November 19, 2025.

**Call to Order:** Meeting was called to order by Brandon at 6:30pm.

#### **Pledge of Allegiance:**

#### **Roll Call:**

The following board members were present: Brandon Legg, Jeremy Medley, Roger Phillips, Chris Dewald and Joe Pospisil.

#### **Employees Present:**

The following employees were present: Paul Wilborn and Lisa Rogers

#### **Minutes:**

- Chris made a motion to accept October 15, 2025, Regular Board Meeting minutes. Joe seconded the motion. All in favor. Motion carried.

#### **Wastewater Treatment Plant:**

Cliff Church – Cliff provided the Board with a copy of his report. The report will be a permanent part of the minutes on file.

#### **Visitors:**

#### **Manager Report:**

- **Financial Report** – Paul reported that water and sewer service income was in line with the budgeted amounts. Expenses are in line with expectations.
- **No. 8 Pump Station** – This pump station is running without any issues. We will be verifying the job costs this week and will be making the final payment soon.
- **Utility Shop Building Progressive Design Build** – Ordell is waiting for the remaining window trim so they can complete the job. They have 7 windows left to install. Once the windows are installed, they will be able to finish the soffits and gutters. Knife River paved the area around the

shop building. There are some quality issues noted and will be working on getting them repaired in the coming weeks.

- **Angus Ln. water storage reservoir project** – We will be opening bids on 11/20/25. Paul is expecting to receive two bids. Four contractors have expressed interest, but two of them are unable to meet the prequalification criteria.
- **Valley Drive pump station** – There was a defective module in the ATS. Cummins will be returning to do a start-up when the part arrives.
- .

**Operations:**

- Brian Kelly - No report
- Cody Hammond – No report

**Board Discussion:**

**Old Business:**

**New Business:**

**Items not on Agenda:**

**Review Monthly Bills for Payment & Adjourn:** Joe made a motion to review the monthly bills and adjourn. Jeremy seconded the motion. All in favor. Motion carried.

**Adjournment:** The meeting was adjourned at 6:57 PM.

**Attested to by:** Paul Wilborn