

Tri City Water and Sanitary Authority

Regular Board Meeting Minutes

April 8, 2026

The Board of Directors of Tri City Water & Sanitary Authority met on Wednesday April 8, 2026.

Call to Order: Meeting was called to order by Brandon at 6:30pm.

Roll Call:

The following board members were present: Brandon Legg, Jeremy Medley, Roger Phillips, Chris Dewald and Joe Pospisil.

Pledge of Allegiance:

Employees Present:

The following employees were present: Paul Wilborn and Lisa Rogers

Minutes: Jeremy made a motion to accept March 11th, 2026, Regular Board Meeting minutes. Joe seconded the motion. All in favor. Motion carried.

Wastewater Treatment Plant: Cliff Church presented the Wastewater Treatment Plant report to the Board. The report will be a permanent part of the minutes on file.

Visitors:

Manager Report:

- **Financial Report** – Paul reported that the financial report is looking good for the year to date. Expenses are in line with projections. We will be spending close to \$1M in capital funds toward our water storage facility.
- **Angus Ln. water storage reservoir project** – The Saunders Company is making good progress on the water reservoir. The tank site is excavated to the tank floor elevation, and they have close to 1000' of C900 waterline installed. We met with the Geotech engineer on site today. They have requested ACH payments only throughout this project. The invoice is payable on the 1st of the month. Joe made a motion to allow payment through ACH once the invoice is approved by

both the engineer and the manager. Jeremy seconded the motion. The motion passed with all in favor.

- **DEQ I/I improvement Project** – Paul and our engineer, Sean Moran, have been digging into this project. The pre-design report is partially funded by the DEQ and is expected to cost around \$110,000. The project scope has remained the same, but with different variations, the potential cost has been rising. It is between \$4.5-\$5M now including eliminating the No. 2 pump station. I scheduled a funding One Stop meeting last week to see what funding was available. We have some options; the best scenario is included in your Board packet and included funding from DEQ and Business Oregon's Water/Wastewater Program. I met with a representative from the Oregon Energy Trust today that may be able to provide funding.
- **Budget Calander** – Paul provided a Budget Calander with Budget Committee meeting to be held on May 20. The Board approved the Budget Calander as presented.
- **Health Insurance** – Our health insurance rates have increased by approximately 8%. Currently, the Authority contributes \$2,450/mo to health insurance premiums. The cost of health and dental insurance for a family is increasing to \$2,589. Chris made a motion to increase the contribution to \$2,600/month per employee. Jeremy seconded the motion. The motion passed with all in favor.
- **Wage Comparison** – Paul presented a wage comparison for 10 similar districts in the area. It was noted that our wages are competitive. Jeremy made a motion to adopt a 5% COLA. Joe seconded the motion. The motion passed with all in favor.
- **Pacific Power Contact for Angus Lane** – Paul presented PPL's contract to install the powerline to the new water reservoir. The total cost of the contract is \$36, 678.86. There is an option that lessens the upfront cost by approximately \$7K but with that option, we will be paying an additional \$130/month for the next 60 months on top of our normal power billing. Paul suggested paying it upfront to eliminate the additional costs throughout the next 60 months. Joe made a motion to enter into the agreement with Pacific Power and chose the buyout option in the amount of \$36,678.86. Jeremy seconded the motion. The motion carried with all in favor.

Operations:

- Paul reported that the field employees have been working on a variety of tasks, including locates, valve exercising, minor water leaks, sewer plug-ups and other general maintenance

Board Discussion:

Old Business:

New Business:

Items not on Agenda:

Review Monthly Bills for Payment & Adjourn: Joe made a motion to review the monthly bills and adjourn. Chris seconded the motion. All in favor. Motion carried.

Adjournment: The meeting was adjourned at 7:28 PM.

Attested to by: Paul Wilborn