Tri City Water and Sanitary Authority

Regular Board Meeting Minutes

May 13, 2026

The Board of Directors of Tri City Water & Sanitary Authority met on Wednesday May 13, 2026.

Call to Order: Meeting was called to order by Brandon at 6:30pm.

Roll Call:
The following board members were present: Brandon Legg, Jeremy Medley, Chris Dewald and Joe Pospisil. Roger Phillips was absent.

Pledge of Allegiance:
Employees Present:
The following employees were present: Paul Wilborn and Lisa Rogers

Minutes: Jeremy moved to approve the April 8, 2026, regular board meeting minutes and the May 6, 2026, special meeting minutes. Joe seconded the motion. The motion carried unanimously.

Wastewater Treatment Plant: Cliff Church provided a Wastewater Treatment Plant report for the Board but was unable to attend the meeting. The report will be a permanent part of the minutes on file.

Visitors: Kevin Weaver attended the meeting to request an easement through Tri City's Aker Drive property (Property ID R143207) to provide access to his property (Property ID R26882). He currently has an easement; however, the existing route is too steep to accommodate a gravel or paved driveway. Mr. Weaver requested an additional easement generally following the path shown on the map he provided and acknowledged that he would be responsible for all costs associated with surveying and recording the easement.
Joe made a motion to approve the request. Jeremy seconded the motion. The motion passed unanimously.

Manager Report:

- **Financial Report** – Paul reported that the financial report is looking good for the year to date. Expenses are in line with projections. We will be spending close to $1 million in capital funds toward our water storage tank project.
- **Angus Ln. water storage reservoir project** – There are two change orders to consider; Change Order 3 & 4. Change Order No. 3 includes rebar upsizing, tank indicator removal and electrical adjustment for the Pacific Power suggested change from October Dr.to Angus Ln. The total decrease of this change order is $13,772.14. CO 4 is for the MSE wall. The cost is $50,000 and includes a four-day contract extension. Paul has pursued additional funding through the Water/Wastewater program and got a rejection letter today; we aren't out of compliance therefore don't qualify. They are making good progress and are currently ahead of schedule. Joe made a motion to approve Change Order No. 3 and Change Order No. 4. Jeremy seconded the motion. The motion passed unanimously.
- **DEQ I/I improvement Project** – The Authority is continuing to work on project design and requirements for DEQ funding. Last month, DEQ published guidance stating that principal forgiveness of up to 50% of the total loan amount may be available for loans dated on or before September 30. After that date, principal forgiveness will decrease, although the amount of the reduction is unknown at this time. Meeting the September 30 deadline will be difficult because of the extensive requirements necessary prior to loan signing. The Authority will continue following the current process and will make every effort to meet the deadline.
- **Emerging Contaminant Feasibility Study** – This study is complete and has been reviewed and approved by the funding agency. Paul has a meeting scheduled tomorrow to discuss the potential projects. It is his understanding that projects will be funded 100%. Some of the projects that are included in the Feasibility Study are an intertie with the City of Riddle, upgrade of our ozone system, replacement of the filter media and water intake screen upgrades.
- **Sewer Camera** – Our sewer camera is broken. We spent $8,400 to have it repaired and realized it was still not working correctly. It will cost an additional $7,500 to have it repaired and even then, parts have become obsolete. Paul received a quote for a new camera that has an integrated lift to pick the camera head out of the water if necessary. In the quote, they are refunding the $8,400 that we previously paid and are giving us a $20,000 trade-in for our old equipment. The total price for the new equipment is $95,366.72 including those credits. Jeremy made a motion to approve this purchase. Joe seconded the motion. The motion passed unanimously.
- **Budget Calander** – Paul reminded the Board that the Budget Committee meeting will be held on May 20th.

Operations:

- Paul reported that the field employees have been working on a variety of tasks, including locates, valve exercising, minor water leaks, sewer plug-ups and other general maintenance

Board Discussion:

Old Business:

New Business:

Items not on Agenda:

Review Monthly Bills for Payment & Adjourn: Chris made a motion to review the monthly bills and adjourn. Jeremy seconded the motion. All in favor. Motion carried.

Adjournment: The meeting was adjourned at 6:50 PM.

Attested to by: Paul Wilborn