Tri City Water and Sanitary Authority

Regular Board Meeting Minutes

July 08, 2026

The Board of Directors of Tri City Water & Sanitary Authority met on Wednesday July 08, 2026.

Call to Order: Meeting was called to order by Brandon at 6:30pm.

Roll Call:
The following board members were present: Jeremy Medley, Chris Dewald, Joe Pospisil, Roger Phillips and Brandon.

Pledge of Allegiance:
Employees Present:
The following employees were present: Paul Wilborn

Minutes: Jeremy moved to approve the June 10, 2026, regular board meeting minutes. Joe seconded the motion. The motion carried unanimously.

Wastewater Treatment Plant: Cliff Church provided a Wastewater Treatment Plant report for the Board. The report will be a permanent part of the minutes on file.

Manager Report:

- **Financial Report –** Paul reported that the financial report is looking good at the end of the fiscal year. Expenses are in line with projections and revenues are slightly higher than anticipated. The annual audit will begin in August.
- **Angus Ln. water storage reservoir project –** Paul reported that the starter ring arrived on July 6th. The rest of the tank is expected to arrive within the next two weeks. The Saunders Company is expecting to have the starter ring installed and the floor poured by the end of next week.
- **DEQ I/I improvement Project –** Paul presented Resolution 26-05, a resolution authorizing acceptance of an amended loan from the Oregon Department of Environmental Quality (DEQ) in the increased amount of $4,000,000. He explained that the resolution is required to amend the existing Clean Water State Revolving Fund (CWSRF) loan and increase the available principal forgiveness to cover additional design and planning costs associated with the project. DEQ has

confirmed that all eligible pre-construction expenses, with the exception of construction-related costs, may be included in the amended design loan.

- **Biz OR W/WW Funding -** This application is to supplement the DEQ loan. We are currently looking at a $5.5M project. If the DEQ funding is reduced, we may cut parts of the project. Regardless, Paul wanted to capitalize on this opportunity to acquire additional funding if the Board approves. This opportunity is a $750,000 grant combined with a $750,000 loan at 1%. Chris made a motion to apply for this funding. Roger seconded the motion. The motion passed with all in favor.
- **Emerging Contaminant Feasibility Study –** We have applied for an Emerging Contaminant Grant in the amount of almost $2.5M. We should know by August 6th whether we are successful. That grant, if received, will cover a water distribution system intertie with the City of Riddle ($1.5M), Ozone system upgrades ($200K), and Water filtration improvements; filter media and air scour installation ($587K.) It is my understanding that this is covered 100% by grant funding.
- **Rules & Regulations Ordinance revisions** – No report
- **Pacific Power Agreement** – This agreement was presented to the Board to allow the relocation of the electrical service from a pole in the parking area to the pole near the street. This will allow us to make necessary ADA improvements to the parking lot. The cost of work done by Pacific Power is $5,980. Jeremy made a motion to approve this contract. Joe seconded the motion. The motion passed with all in favor.
- **Sewer Delinquency Lien – Resolution 26-04 –** This resolution certifies delinquent sewer account to the County for collections with property taxes. Paul stated we only have one account this year that will be turned over to the County. Joe made a motion to adopt Resolution 26-04. Jeremy seconded the motion. The motion passed unanimously.

Operations:

- Paul reported that the field employees have been working on a variety of tasks, including locates, valve exercising, minor water leaks, sewer plug-ups and other general maintenance. They have been using the new sewer camera extensively as we need the CCTV footage to inform the design of the I/I project that is underway.

Board Discussion:

Old Business:

New Business:

Items not on Agenda:

Review Monthly Bills for Payment & Adjourn: Joe made a motion to review the monthly bills and adjourn. Chris seconded the motion. All in favor. Motion carried.

Adjournment: The meeting was adjourned at 6:47 PM.

Attested to by: Paul Wilborn